

MULTI DWELLING
PROPOSAL FORM



Gasamamo
INSURANCE

we're always there

GENERAL INFORMATION

Name of Proposer

and / or individual owners and / or residents, each for their respective rights and interests

Name of administrator and ID Card Number or Company Number

Postal address

Contact number of the administrator

Email address of the administrator

DETAILS OF RISK TO BE INSURED

Risk address

Total numbers of levels

Levels at ground floor:

Levels at basement:

Levels at upper level:

Approximate year of build

Description of adjacent premises

Current insurers (if applicable)

INSURANCE RECORD

Have you, or any owner of the property, being proposed for insurance:

a) Ever had any insurance cancelled or refused? Yes No

b) Ever had any special terms imposed for property insurance? Yes No

c) Had any loss, destruction or damage in the last 5 years? Yes No

d) Made a claim in the last 5 years? Yes No

e) Been convicted during the past five years of any criminal offence? Yes No

f) A pending prosecution or police enquiry? Yes No

Is there any detail or material fact which you feel we should be made aware of with regards to this proposal?

Yes No

Additional remarks if you replied YES to any of the above.

RISK FEATURES OF THE COMMON AREAS

Front - type of doors / windows

Rear- type of doors / windows

Details of intruder alarm system, if any

Details of CCTV system, if any

Number and type of fire extinguishers

Details of Fire Alarm system, if any

Details of any other fire protection, such as Fire Doors, Sprinkler Systems, Hose Reels, etc., if any

Details of water pumps, if any

Are fire exit and emergency lights present

Yes

No

Is electrical equipment in the common areas fitted with surge / lightning protection?

Yes

No

PART A - BUILDINGS

Please enter the amount to be insured for buildings.

Apartments	<input type="text"/>
Common Areas	<input type="text"/>
Garages	<input type="text"/>
Garages Common Areas	<input type="text"/>
Machinery	<input type="text"/>

PART B - CONTENTS OF THE COMMON AREAS

The policy provides automatic cover for up to a sum insured of €5,000.

Please enter the amount to be insured for contents in the common areas.

PART C - BREAKDOWN OF MACHINERY IN THE COMMON AREAS

Machinery which may be covered under this section includes passenger lifts, electrical gates, motors of electric garage doors, pool pump room equipment.

Description - including make, model and serial number

Sum Insured

Description - including make, model and serial number	Sum Insured
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Total sum insured

Is machinery inspected / services at least on an annual basis?

Yes No

Are all plant and machinery certified in accordance with current legislation?

Yes No

PART D - LEGAL LIABILITIES

Do you require liability cover as the owner or occupier of your buildings?

- Limit of Indemnity €1,200,000

Yes No

Do you require liability cover towards employees? - limit of indemnity €1,000,000

Yes No

Category of employees according to occupation

Number of employees

Category of employees according to occupation	Number of employees

Is protective clothing provided to employees?

Yes No

Details of any personal protective equipment provided, if any?

Do you require a higher Limit of Indemnity than the standard limits offered by the policy?

Yes No

If YES please state the required amount

Declaration

Very Important

You are reminded of the need to disclose any facts which the insurer would take into account in the assessment and acceptance of this proposal. If you have any doubts as to whether certain facts are relevant, ask your local GasanMamo Insurance Office. Failure to disclose all relevant facts may invalidate your policy or may result in your policy not operating fully. Please ensure that you keep a record (including copies of letters) of all information that you supply to us in relation to this proposal.

Further, I/we agree that if my answer has been written by any other person on my/our behalf, such person shall for that purpose be regarded as my/our Agent and not the Agent of GasanMamo Insurance.

When completing this application, you should disclose any fact which may influence the acceptance of the risk.

Data Protection Notice

GasanMamo Insurance Limited having company registration number C3143 and registered office at Head Office, Msida Road, Gzira, Malta, is the data controller of personal data held about you and/or other individuals to be covered under a policy. Within the context of this notice, "GasanMamo" means GasanMamo Insurance Limited and/or any of its affiliates, subsidiaries or associated entities.

The data that you provide to us, including sensitive data, will be used for the administration of quotations and policies, insurance underwriting, for handling and settling claims, for management information and for the prevention and detection of fraud and other crimes.

We may collect information about other individuals, such as your family members including minors, whom you propose to insure or insure with us. Yours and other individuals' information may be collected and disclosed from/to associated companies, intermediaries, re-insurers and other entities for the conduct of insurance purposes and for our legitimate interest such as:

- checks against publicly available information (like court judgements, or court orders) for assessing your application or at renewal or when issuing an endorsement. Similar checks may be made in assessing any claims made.
- claims handling purposes where information may also be shared with other insurers either directly or via those acting for the insurer such as loss adjusters, surveyors, and investigators. In certain instances, we may require to be provided with further medical information from any doctor, hospital, clinic, laboratory or any related medical practitioner and healthcare providers.
- for research or statistical purposes, including to analyse how people use our websites, view our products, respond to our advertising and to improve our understanding of what customers need.
- for training purposes, to improve our services and their delivery, for example by recording telephone calls.
- to communicate with you about your quotation, product or service, including improvements we make to the ways you can access your information
- to prevent, detect suppress and/or prosecute fraud where we may at any time share information about you with other organisations, regulatory and public bodies (if applicable overseas), undertake credit searches and additional fraud searches, check and/or file your details with fraud prevention agencies and databases (such as the Malta Insurance Fraud Platform).
- third party suppliers or service providers to conduct certain business operations as per our outsourcing agreements.

If you give us information, including sensitive information, about other individuals, you confirm that they have given you their permission to

provide their personal information to GasanMamo Insurance and for GasanMamo Insurance to process their personal information and also that you have told the individuals who we are and how we use their data, as set out in our Privacy Policy.

We will retain personal information for as long as it is necessary to fulfil the above mentioned purposes for which it was collected and for a period of time permitted by law in order to comply with our legal obligations and requirements.

You have the right to request access to the personal information we hold about you. In certain instances, you may withdraw your consent to our processing of your personal information or request that we restrict the processing of your information or erase your information. However, we may continue to process your personal information if we have a legitimate interest or a legal obligation to do so. To exercise these and other rights mentioned in GasanMamo's Privacy Policy, you may contact us by email on insurance@gasanmamo.com or by post to The Data Protection Officer, GasanMamo Insurance Limited, Head Office, Msida Road, Gzira, Malta. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

If you are not satisfied with the way GasanMamo processes your personal data, you can contact us as indicated above. If, after making a complaint to us, you are still unsatisfied you have the right to refer the matter to the Office of the Information and Data Protection Commissioner, Floor 2, Airways House, High Street, Sliema SLM 1549, Malta or via email on [idpc.org.mt](mailto:info@idpc.org.mt).

We recommend you read our full Privacy Policy for a better understanding of how we process data by visiting: <https://www.gasanmamo.com/company/legal/privacy-policy/>.

We may amend this notice from time to time for example, to keep it up to date or to comply with legal requirements.

In completing all the forms related to your policy or claims, you are confirming your understanding and acceptance of all the terms set out in our Privacy Policy.

We would like, on occasion to keep you informed of our products and services by electronic means.

- Yes, I would like to receive marketing information.
 No, do not send me marketing information.

We would like, on occasion, to keep you informed of related company products and services by mail or by electronic means.

- Yes, I would like to receive marketing information.
 No, do not send me marketing information.

You have a right to object to the processing of your personal data for marketing purposes. Please inform us accordingly if you do not wish to receive any marketing information. If you opt-out of receiving marketing information we may still use your contact details to convey important information regarding an existing policy or claim or for us to comply with our regulatory obligations.

By providing your email address to us, you specifically consent to receiving communications from us by electronic means.

I confirm that I have read and understood the contents and accept all the terms laid down in this proposal form. I hereby declare that to the best of my knowledge all the information provided is true and correct.

Signature

Date

Date of inception of insurance

No insurance will be in force until the proposal has been accepted by GasanMamo Insurance.

For more information please contact: