

# MOTOR COMMERCIAL

INSURANCE POLICY



**Gasamamo**  
INSURANCE

*We're always there*

# Motor Policy

## Commercial

### The Contract of Insurance

This policy is a contract of indemnity between **you**, the **policyholder**, and **us**, **GasanMamo Insurance Ltd**.

In return for payment of the premium by **you**, **we** will provide insurance in accordance with the policy cover shown in the schedule for accident, injury, loss or damage that happens within the **territorial limits** during the **period of insurance**.

This policy, the proposal and the schedule should be read together and form the contract of insurance.

### Law Applicable to Contract

The law of **Malta** will apply to this contract unless **you** and **us** agree otherwise.

### Jurisdiction

In respect of the cover provided under Section II – Liability to Others, when the **claim** relates to accidents where the claimant(s), plaintiff(s) or third party is a Maltese domicilee **we** will pay only in respect of judgements, orders or awards that are delivered by or obtained from a court within **Malta**, or in Arbitration in the Maltese Islands under current statutory provisions.

Furthermore, the aforesaid cover (relating to accidents where the claimant(s), plaintiff(s) or third party is a Maltese domicilee) shall not apply in respect of any judgement, order or award obtained elsewhere or to costs and expenses of litigation recovered by any claimant from **you** or any other person entitled to indemnity under this policy, which costs and expenses of litigation are not incurred in **Malta**.

### Changes we need to know about

Please tell **us** immediately if **you** become aware of any changes to **your** circumstances which may affect this insurance or any other material facts. Such facts could include but are not limited to a change to the persons to be insured, motoring convictions of any of the persons to be insured or a change of use to the vehicle or modification to the vehicle.

# Definitions

Wherever the following words or phrases appear, they will have the meaning described below:

## The Insured/You/ Your/Policyholder

The person or persons described as the insured in the **policy schedule**.

## The Insurer/We/Us/Our/ The Company/ Gasamamo Insurance

**Gasamamo Insurance Limited**

## Your Vehicle/ Your Motor Vehicle

The vehicle described in the **policy schedule** belonging to **you** and designed for use on a public road.

## Policy Schedule

The document containing details of **you**, **your vehicle** and the insurance protection provided to **you**. The **policy schedule** shows who can drive **your vehicle** and what purposes it can be used for and any applicable **endorsement**.

## Certificate of Motor Insurance

The document that **you** must have as proof that **you** have the motor insurance necessary to comply with the law.

The certificate does not, however, indicate the full policy cover and for this **you** need to refer to the policy booklet. Wherever the expression certificate of motor insurance is used in this contract, it means the certificate which from time to time, is that in force and not one which **we** have withdrawn or which has ceased to be valid.

## Period of Insurance

The period of time covered by this policy as shown in the **policy schedule**.

## Excess

The amount **you** will have to pay towards each and every loss for which there is a **claim**.

## Claim

A claim against **the policyholder** or against any person entitled to indemnity under the policy for damages that are required to be covered by **legislation**, the Protection and Compensation Fund Regulations (including any agreement between insurers drawn up as a result of these regulations) or any other law in force in **Malta**, notwithstanding that **the policyholder** or such other person has failed to give notice of such event to **the insurer**.

Each and every loss shall be considered as a separate **claim** under the policy.

## Designated State

The same meaning defined in the **legislation** and Switzerland.

## Territorial Limits

**Malta** or another country to which this policy may be extended by **endorsement**:

Provided that with regard to cover under Section II of the policy, **territorial limits** shall be extended to cover as provided under Section VI (Continental Use/ Compulsory Insurance Requirements).

## Legislation

The Motor Vehicles (Third Party Risks) Ordinance, Chapter 104 of the Laws of Malta.

## Green Card

A document required by certain non-EU countries to provide proof that **you** have the minimum insurance cover required by law to drive in that country.

## Endorsement

Changes in the terms of **your** policy. Endorsements are subject otherwise to all existing policy exceptions and conditions (applicable endorsements are shown in **your policy schedule**).

## Authorised Driver/ Permitted Drivers

This term, in relation to **your car**, shall have one of the following meanings as corresponds to the number indicated on the **policy schedule**:

1. **You**
2. **You** and **your** spouse
3. **You** and any person aged 25 years or over driving on **your** order or with **your** permission
4. **You** and any person aged 21 years or over driving on **your** order or with **your** permission
5. **You** and any person driving on **your** order or with **your** permission
6. **You** and any person provided he is in **your** employment and driving on **your** order or with **your** permission

Provided that any other number that appears on the **policy schedule** shall have the meaning ascribed to it either on **your policy schedule** or by **endorsement**.

## Malta

The Republic of Malta including any recognised sea passage within the Republic.

## Fire

Fire, lightning or explosion.

## Theft

Theft or attempted theft.

## Market Value

The cost of replacing **your vehicle** with one of similar type, age and condition.

## Accessories

Additional or supplementary parts of **your vehicle** not directly related to its function as a vehicle which, however must form an integral part of the vehicle. These will include radios and other in-car entertainment equipment fitted by the vehicle manufacturer up to a maximum value of €350. Mobile phones are not included within this definition.

## Private Garage

A self-contained building to which only **you** and members of **your** household have access. The garage must be built of brick, stone or concrete.

## Trailer

Any drawbar trailer or semi-trailer.

## Limitations as to Use

Where **your vehicle** is described under the 'Limitation as to Use' section of **your policy schedule** as:

### Commercial – Own Goods

This shall mean use as a goods carrying vehicle for **your** own goods namely; use for the carriage of **your** own goods in connection with **your** business; use for the carriage of passengers (other than for hire or reward) in connection with **your** business; use for social domestic and pleasure purposes. The policy does not cover use for hire or reward or use while drawing a **trailer**.

### Commercial – General

This shall mean use as a goods carrying vehicle for general cartage when such use is in connection with **your** business; use for the carriage of passengers (other than for hire or reward) when such use is in connection with **your** business; use for social domestic and pleasure purposes. The policy does not cover use while drawing a **trailer**.

## Vehicles/Cars For Hire

This shall mean use for the carriage of passengers or goods in connection with **your** business and use for social domestic and pleasure purposes by **you** in person. The policy does not cover use while drawing a **trailer**.

### Self-Drive

This shall mean use as a hire-car – hirer driving, namely used solely for social domestic and pleasure purposes and business purposes. The policy does not cover use while drawing a **trailer**, or use by any person to whom the vehicle is hired for the carriage of passengers for hire or reward.

### Private Mini-Bus

This shall mean use as a private omnibus not licensed for hire or reward when such use is for the carriage of passengers or goods in connection with **your** business; use for social domestic and pleasure purposes. The policy does not cover use while drawing a **trailer**.

### Special Type

This shall have the meaning and limitation described by **endorsement**.

# Policy Cover Index

<b>Comprehensive</b>	<b>Operative Sections</b> All sections of the policy are operative.
<b>Third Party Fire and Theft</b>	Section I is inoperative except for loss or damage caused directly by <b>fire</b> or <b>theft</b> . All other sections are operative.
<b>Third Party Only</b>	All sections of the policy, except Sections I and VII, are operative.

# Section I

## Cover for Your Vehicle

### Loss of or Damage to Your Vehicle

If **your vehicle** is lost, stolen or damaged, **we** may, at **our** option, either:

- pay for **your vehicle** to be repaired; or
- replace **your vehicle**; or
- pay in cash the amount of the loss or damage.

The same cover also applies to **accessories** and spare parts relating to **your vehicle** while these are in or on **your vehicle**.

The maximum amount **we** will pay will be the **market value** of **your vehicle** but not exceeding **your** estimate of value shown in **our** records. It is agreed that in any dispute over the **market value** of **your vehicle**, it will be **your** exclusive responsibility to prove that the **market value** of **your motor vehicle** at the time of the loss was higher than that established by **us**.

**We** will not pay for that part of the cost of any repair or replacement which improves the **motor vehicle** beyond its condition before the loss or damage occurred.

If, to **our** knowledge, **your vehicle** is subject to a hire purchase or leasing agreement, **we** may make any payment arising from a **claim** under the policy to the owner described in that agreement whose receipt will be a full and final discharge to **us**.

### Removal and Protection

If **your vehicle** is disabled through loss or damage insured under this policy **we** will pay up to a maximum of €125, the reasonable cost of protection and removal to the nearest suitable repairer and the reasonable cost of delivery to **your** address shown on the **policy schedule** after repair.

### Spare Parts and Accessories

If any **accessories** or spare parts required for the repair of **your motor vehicle** are not available from the stocks held in the country in which it is being held for repair, **we** will have the option to pay in cash the cost of such **accessories** or parts limited to

- the price quoted in the latest available catalogue or price list issued by the manufacturer or his agents for the country in which **your vehicle** is held for repair. If no such catalogue or price list exists the price last obtaining at the manufacturer's works plus the reasonable cost of transport, otherwise than by air, to the country in which **your vehicle** is held for repair and the amount of the relative import duty; and
- the reasonable cost of fitting such **accessories** or parts.



## Authorisation of Minor Repairs

**You** may authorise any necessary repairs to **your vehicle** following any accidental damage to it provided that

- the estimated cost of such repair does not exceed the sum of €125 and
- an estimate of the cost is forwarded to **us** without delay.

## Excesses

If **your vehicle** (including its **accessories** and spare parts) is lost or damaged, **you** will have to pay the first €55 of any **claim**.

If **your vehicle** is damaged whilst being driven or in the charge of a young or inexperienced person (including **the policyholder**), **you** will be responsible to pay for the amounts shown below:

<b>Policyholder/ Authorised Driver</b>	<b>Applicable Excess</b>
(i) aged 20 years or under	€350
(ii) aged 21 to 24 years	€235
(iii) aged 25 years or over but the holder of a full driving licence for less than 2 years	€235

If the loss or damage is caused by **theft** **you** will have to pay the first €235 of any **claim**.

These excesses apply in addition to any other voluntary or other compulsory excesses that may apply. If the only **claim** **you** make

is in respect of radios and other in-car entertainment equipment fitted by the vehicle manufacturer, no **excess** will apply.

## Exceptions to Section I of Your Policy

**Your** policy does not cover the following:

- 1 loss of use, wear and tear, depreciation, mechanical, electrical, electronic, computer failures, breakdowns or breakages
- 2 loss or damage incurred while **your vehicle** was being driven by any person including **you** if at the time of driving the driver is, with your knowledge, under the influence of intoxicating liquor or drugs (other than drugs taken under medical supervision and not for the treatment of drug addiction)
- 3 loss or damage caused by overturning arising out of the operation as a tool of **your motor vehicle** or of plant forming part of **your motor vehicle** or attached to it. Operation shall mean the use of any such tool or plant when it is not shut down and properly secured for road use
4. loss or damage arising from **theft** whilst the ignition keys of **your motor vehicle** have been left in or on the motor vehicle
5. damage to tyres by braking or by punctures, cuts or bursts

6. loss or damage directly occasioned by pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speed
7. loss of value following repair
8. loss or damage caused directly or indirectly by **fire** if **your vehicle** is equipped for the cooking and/or heating of food and drink
9. loss of or damage to audio and other in-car entertainment equipment unless fitted by the vehicle manufacturer
10. loss of or damage to audio-visual equipment and telephones
11. damage caused by overloading or strain

# Section II

## Liability to Third Parties

### Your Liability

**We** will insure **you** in respect of all sums which **you** may be held legally liable to pay for:

- death or bodily injury to other persons up to a limit of €5,000,000 or any higher limit imposed by **legislation** for any one **claim** or series of claims arising out of any one event as a result of any accident involving **your vehicle** or the loading or unloading of **your vehicle**
- damage to third party property up to a limit of €1,000,000 or any higher limit imposed by **legislation** for any one **claim** or series of claims arising out of any one event as a result of any accident involving **your vehicle** or the loading or unloading of **your vehicle**.

Provided that **we** shall guarantee in each **designated state** the cover required by the law of that state or the cover required by the law of the state of the territory in which **your vehicle** is normally based if that cover is higher.

**We** will also insure **you** in the same way following an accident involving any one disabled mechanically propelled vehicle or any **trailer** attached to **your vehicle**. **We** will not however pay for any loss or damage to the disabled vehicle or the **trailer** itself.

The maximum amount payable in respect of any one **claim**, or series of claims arising out of one event, for the hire of a substitute

vehicle (loss of use) shall not exceed, for each third party claimant, the sum of €1,000.

**We** will also pay any expenses for which **you** have **our** written authority to **claim**.

In the event of a **claim** involving damage to other persons' property, **we** will have the option to relinquish the conduct of **your** defence, settlement or proceedings upon payment of the €1,000,000 limit or any higher limit imposed by **legislation**. **We** shall not be responsible for the consequences of any alleged act or omission on **our** part in connection with such defence settlement or proceedings. **We** shall also not be liable to pay for any costs or expenses which **you** or any other person claiming under this policy will incur after **we** have relinquished such conduct.

### Liability of Other Persons Driving or Using Your Vehicle

**We** will also insure the following persons under this section in respect of all sums which they may be required to pay by law arising from death or injury to third parties or damage to their property as a result of an accident:

- any person **you** give permission to drive **your vehicle** provided that **your certificate of motor insurance** and/or **policy schedule** allows that person to drive

- any passenger travelling or getting into or out of **your vehicle**

## Indemnity to Legal Personal Representatives

In the event of the death of anyone who is insured under this section, **we** will protect his/her legal personal representatives against any liability of the deceased person if that liability is insured under this Section.

## Legal Costs

**We** may at **our** option

- arrange for representation at any inquest or fatal accident inquiry in respect of any death which might involve a **claim** under this policy
- pay for legal services to defend anyone **we** insure, if criminal proceedings are taken in any court of law in respect of any incident which might involve a **claim** under this policy

**We** will only pay these legal fees if they arise from an accident that is covered under this policy.

## Excess

For each **claim** under this Section **you** will be responsible to pay the first part of the cost indicated as follows:

<b>Policyholder/ Authorised Driver</b>	<b>Applicable Excess</b>
(i) aged 20 years or under	€115
(ii) aged 21 years or over	€55

This **excess** applies in addition to any other voluntary or other compulsory excesses that may apply.

This **excess** shall not apply where a **claim** is being made under Section I of **your** policy in which case all terms applicable to Section I shall apply.

## Application of Limits of Indemnity

In the event of any accident involving payments to more than one person insured under this Section, any limitation by the terms of this policy or any **endorsement** on it relating to the maximum amount payable shall apply to the aggregate amount of payments to all such persons and **your** liability shall be settled in priority.

## Exceptions to Section II of Your Policy

The cover under this Section will not apply:

- if any person insured under this Section fails to observe the terms, exceptions and conditions of this policy as far as they can apply. The cover will also not apply if they can claim under another policy

2. to any liability incurred while **your vehicle** was being driven by any person including you if at the time of driving the driver is under the influence of intoxicating liquor or drugs (other than drugs taken under medical supervision and not for the treatment of drug addiction)
3. to any liability arising out of the operation as a tool of **your motor vehicle** or of plant forming part of **your motor vehicle** or attached to it. Operation shall mean the use of any such tool or plant when it is not shut down and properly secured for road use
4. to any loss, damage, injury or death occurring whilst **your vehicle** is being used in that part of an aerodrome or airport provided for the take off or landing of aircraft on the surface, aircraft parking aprons including the associated service roads and ground equipment parking areas and those parts of passenger terminals which come within the Customs examination area except where such liability is required to be covered by the Motor Vehicles (Third Party Risks) Ordinance
5. to any liability incurred by anyone entitled to protection under the liability section of any other insurance
6. to any liability caused or arising beyond the limits of any road, carriageway or thoroughfare in connection with the bringing of the load to **your vehicle** for loading on to it, or the taking away of the load from **your vehicle** after unloading from it
7. in respect of all loss, damage, injury or death directly or indirectly caused by pollution or contamination unless caused by a sudden, identifiable, unintended and unexpected incident which occurs in its entirety at a specific time and place during the **period of insurance**. For the purpose of this Exception pollution or contamination shall be deemed to mean all pollution or contamination of buildings or other structures or of water or land or the atmosphere
8. to death, bodily injury or illness of any person caused by food poisoning, anything harmful contained in any goods supplied, or any harmful or defective treatment given at or from the vehicle
9. to any liability for loss or damage to property (including any towed disabled mechanically propelled vehicle or **trailer**) being conveyed or belonging to or in the care of anyone **we** insure or any member of their households who claims under this part of the policy
10. any liability arising through damage by vibration or by the weight of **your motor vehicle** or of its load to any bridge, weighbridge, viaduct, road, or anything beneath
11. in respect of damage to any motor vehicle where cover in connection with the use or driving of that vehicle is provided by this Section.

# Additional Cover/Sections

## Section III

### Emergency Treatment

We will reimburse any person as required by the **legislation** for emergency treatment resulting from an accident involving **your vehicle**.

A payment made under this Section will not prejudice **your** No Claim Discount.

## Section IV

### No Claim Discount

If **you** do not make a **claim** under **your** policy, **your** renewal premium will be reduced in accordance with **our** scale and rules applicable at such time.

## Section V

### While Your Vehicle is Being Serviced

We will continue to give **you** the full protection of this policy when **your motor vehicle** is in the hands of the motor repairer for service or repair. For this purpose **we** ignore any limitations as to driving or use as shown on **your policy schedule** or in any exclusion.

## Section VI

### Continental Use/ Compulsory Insurance Requirements

In compliance with EU Directives this policy provides cover for **your motor vehicle** in any country which

- is a member of the European Union and / or
- a **designated state**

The level of cover **we** provide will be:

- the minimum necessary to keep to the laws on compulsory insurance in the country where the event happened; or
- for claims arising in a country which is a member of the European Union, the minimum cover needed either in that country or in **Malta**, whichever is higher.

This cover will apply provided that **your vehicle** is registered in **Malta** within (30) days from the date of its purchase.

### If You Take Your Vehicle Abroad

All countries within the **territorial limits** have agreed that a **Green Card** is not necessary for cross border travel. **Your certificate of motor insurance** should,

therefore, provide sufficient evidence that **you** are complying with the laws on the compulsory insurance of motor vehicles in any of these countries that **you** visit.

If, however, **you** contact **your** insurance representative at least two weeks before departure, he/she will be able to provide **you** with useful information on driving abroad, what to do and who to contact in the event of an accident.

## Extending Your Cover

The cover provided by the policy in respect of loss or damage occurring outside **Malta** is limited to the minimum compulsory insurance required by law. **We** may, however, be prepared to provide **you** with the same level of cover in the European Union and some other European countries as **you** have in **Malta** at an additional premium. **You** must however, contact **us** at least two weeks beforehand so that **we** can prepare the necessary documentation.

There is no cover for countries outside the **territorial limits**. **We** may, however, be prepared to extend cover to certain of these countries on request, in which case **we** will provide **you** with a **Green Card** and an additional premium will be required.

# Section VII

## Replacement Locks

If the vehicle keys or lock transmitter of **your vehicle** is lost or stolen **we** will pay up to €700 for the cost of replacing:

- the door locks and/or boot lock
- the ignition/steering lock
- the lock transmitter and central locking interface.

Provided that **you** can establish to **our** satisfaction that the identity or garaging address of **your vehicle** is known to any person who is in possession of **your** keys or transmitter.

A payment made under this Section will not prejudice **your** No Claim Discount.

## Excess

If the only **claim you** make is a **claim** under this Section **you** will be responsible to pay the first part of the cost indicated below:

<i>Policyholder/ Authorised Driver</i>	<i>Applicable Excess</i>
(i) aged 20 years or under	€115
(ii) aged 21 years or over	€55

## Exceptions To Section VII of Your Policy

**We** will not pay for the cost of replacing any alarms or other security device used in connection with **your vehicle**.

# General Exceptions

**Your** policy does not cover the following:

1. Any liability, accident, injury, loss or damage while any vehicle insured under this policy is being:
  - used otherwise than for the purposes described under the 'Limitation as to Use' section of **your certificate of motor insurance** and/or **policy schedule**
  - driven by any person other than as described under the section of **your certificate of motor insurance** and/or **policy schedule** headed 'authorised drivers' except that cover will not be withdrawn while **your motor vehicle** is in the custody or control of a member of the motor trade for the purposes of service or repair
  - driven by any person including **you** unless the driver holds or has held a licence to drive the vehicle insured and is not disqualified from holding or obtaining such a licence
2. a. Any liability **you** have accepted solely by virtue of an agreement but which would not attach if that agreement did not exist.
- b. Any amounts payable under this policy which are unrecoverable from any third party solely due to an agreement or contract.
3. a. Loss or destruction of or damage to any property whatsoever or any loss or expense whatsoever of any consequential loss resulting from:
- b. Any legal liability of whatsoever nature directly or indirectly caused by or contributed to by or arising from:
  - (i) ionising radiations or contamination by radioactivity from any irradiated nuclear fuel or from any nuclear waste from the combustion of nuclear fuel.
  - (ii) the radioactive, toxic explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
4. a. Any consequence of war, invasion, act of foreign enemy, hostilities (whether war be declared or not) civil war, rebellion, insurrection or military or usurped power, detention, seizure, confiscation or any attempt thereat except so far as is necessary to meet the requirements of **legislation**.
- b. Any liability, accident, injury, loss or damage which is caused by or as a result of strike, riot or civil commotion.
5. Death, disability, loss, damage, destruction, any legal liabilities, cost or expense including consequential loss, of whatsoever nature, directly or indirectly caused by, resulting from or in connection with any act of terrorism regardless of any other cause or event contributing



concurrently or in any other sequence to the loss or any action taken in controlling, preventing, suppressing or in any way relating to terrorism.

For the purpose of this policy an act of terrorism means

- a. the use of threat of force, violence and /or
  - b. harm or damage to life or to property including, but not limited to, nuclear radiation and / or contamination by chemical and / or biological agents, by any person(s) or group(s) of persons, committed for political, religious, ideological or similar purposes expressed or otherwise and /or to put the public or any section of the public in fear.
6. Any liability, accident, injury, loss or damage arising outside the **territorial limits**
  7. Any liability, accident, injury, loss or damage arising as a result of **your motor vehicle** being used for racing, pace-making, reliability trial or speed testing, off-roading or use for any purpose in connection with the motor trade.
  8. Any liability, accident, injury, loss or damage in respect of **your motor vehicle** in relation to which **you** have entered into any contract of sale or purported contract of sale whether this transaction constitutes a valid contract or not or would have constituted a valid contract but for the failure to comply with the

provisions of any **legislation** applicable to the sale of vehicles.

9. Any liability, accident, injury, loss or damage if at the time of the accident the number of passengers carried in **your motor vehicle** exceeds the number indicated in **your policy schedule**.
10. Any liability, accident, injury, loss or damage caused by the use of **your motor vehicle** as a weapon with the intent to cause loss, damage or injury to any person.
11. Any liability, accident, injury, loss or damage caused by or attributable to any material applied or intended for application to land or anything growing on the land, except so far as is necessary to meet the requirements of the **legislation**.
12. Any accident, injury, loss or damage caused when the **motor vehicle** is involved in:
  - a. the transportation of high explosives such as nitro-glycerine, dynamite or any other similar explosive,
  - b. the bulk transportation of liquefied petroleum or gasoline (use of a tank truck for the transportation of fuel oil for the insured's own use is not excluded),
  - c. the transportation of chemicals or gases in liquid, compressed or gaseous form.

# General Conditions

## Claims Procedure

1. As soon as reasonably possible after any accident, injury, loss or damage, **you** or **your** legal representatives must notify **us** giving full details of the incident. Any communication **you** receive about the incident should be forwarded to **us** immediately.

**You** or **your** legal representatives must also let **us** know immediately if anyone insured under this policy is to be prosecuted as a result of the incident or if there is to be an inquest or a fatal inquiry. In the event of **theft** or other criminal act which may give rise to a **claim** under this policy, **you** or any other person claiming indemnity under this policy must advise the police authorities immediately and co-operate with **us** to convict the offender.

2. **You**, or anyone else claiming under this policy, must not admit to any **claim**, promise any payment or refuse any **claim** without **our** written consent. **We** may at **our** option take over and conduct in **your** name, or the name of the person claiming under the policy, the defence or settlement of any **claim** or take proceedings for **our** own behalf but in **your** name, or in the name of anyone else insured by this policy to recover any payment **we** have made under this policy. **We** shall

have full discretion in the conduct of any proceedings or the settlement of any **claim**. The person who is seeking payment under this policy shall give **us** all the information and assistance necessary for **us** to achieve a settlement.

## Cancellation

3. **You** may cancel this policy at any time by giving **us** seven days notice of cancellation and returning **your certificate of motor insurance** to **us**. Unless **you** have made a **claim** during the current **period of insurance**, **we** will calculate the charge for the expired portion of **your** insurance using **our** short period rates to the date **we** receive **your certificate of motor insurance** and refund any amount due to **you**.

**We**, or any agent appointed by **us** and acting with **our** specific authority may cancel this policy by sending not less than seven days notice of cancellation to **your** last known address. **We** will calculate the premium for the period **we** have been insuring **you** and refund any balance.

<b>Period of Insurance</b>	<b>% of Annual Premium due to You</b>
Not exceeding 30 days	85%
Not exceeding 60 days	75%
Not exceeding 90 days	67%
Not exceeding 120 days	60%
Not exceeding 150 days	50%
Not exceeding 180 days	40%
Not exceeding 210 days	30%
Not exceeding 240 days	20%
Not exceeding 300 days	10%
Exceeding 300 days	No return premium

In all cases a minimum premium of €12 per vehicle will be retained by **us**.

## Other Insurance

- If at the time of any **claim** arising under this policy there is any other insurance policy covering the same loss, damage or liability, **we** will only pay **our** share of the **claim**. This provision will not place any obligation upon **us** to accept any liability under Section II which **we** would otherwise be entitled to exclude under Exception 1 to Section II.

## Your Duty to Prevent Loss or Damage

- You** shall at all times take all reasonable steps to safeguard **your vehicle** from loss or damage. This

includes closing all windows, including sunroof while ensuring that **you** activate any anti-theft device fitted and removing any audio equipment or parts of it where physically possible when **you** leave the car unattended. **You** shall maintain **your vehicle** in an efficient and roadworthy condition and **we** shall have, at all times, free access to examine **your vehicle** and trailer.

## Arbitration

- All differences arising out of this Policy shall be referred to the decision of an arbitrator appointed under the provisions of the Arbitration Act 1996 within one month after a written request by **you** or **us**. An award must be made by the arbitrator before any court proceedings can be started against **us**. If **we** refuse liability for a **claim** and this **claim** is not referred to arbitration within one year from the date of such refusal, the **claim** shall be deemed to have been withdrawn and cannot subsequently be revived.

## Your Duty to Comply With Policy Conditions

- Our** provision of insurance under this policy is conditional upon **you** observing and fulfilling the terms, provisions and conditions of this policy. **We** will only provide the insurance described in this policy if the information given on **your**

proposal form and declaration is to the best of **your** knowledge and belief, correct and complete. **You** have a duty to inform **us** of any facts the knowledge of which could affect **our** decision to accept the insurance or the terms under which **we** would accept it.

# Complaints Procedure

## Fraud

8. If any **claim** is in any way fraudulent or if **you** or anyone acting on **your** behalf has used any fraudulent means or devices, including but not limited to inflating or exaggerating the **claim** or submitting forged or falsified documents, all benefit under this policy shall be forfeited.

## Ownership

9. **You** must tell **us** if the vehicle insured under this policy belongs to anyone else or is sold or purported to be sold to anyone else or is being used regularly by another person.

## Rights of Recovery

10. If the law of any country in which this policy operates requires **us** to settle a **claim** which, if this law had not existed **we** would not be obliged to pay, **we** reserve the right to recover such payments from **you** and/or from the person who incurred the liability.

## Important Information

Under the Protection and Compensation Fund Regulations 2003, should the company be unable to meet all its liabilities to policyholders, compensation may be available. Further information may be obtained by visiting the Malta Financial Services Authority website [www.mfsa.com.mt](http://www.mfsa.com.mt)

As a valued customer you are right to expect fairness and a swift and courteous service at all times.

We recognise that sometimes you may be dissatisfied with our service. To help us improve we would appreciate your honesty in telling us about your experience of our service – Your feedback will make all the difference.

### What should you do?

**Step 1.** Please speak to your usual insurance advisor or your GasanMamo Insurance Ltd contact.

**Step 2.** If you remain dissatisfied or you feel your complaint remains unsolved please write to the Managing Director, GasanMamo Insurance Ltd, Msida Road, Gzira GZR1405 giving us your policy or claim number in any correspondence.

**Step 3.** If, after making a complaint to us, you are still unhappy and feel the matter has not been resolved to your satisfaction you may wish to contact the Consumer Complaints Manager, Malta Financial Services Authority, Notabile Road, Attard BKR3000.

Following these procedures will not affect your right to take legal action.

### Telephone monitoring

For our joint protection, telephone calls may be recorded and/or monitored.



**Head Office:**

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**Branches:**

B'Kara • Hamrun • Mellieha • Mrieħel • Naxxar • Paola • Ħal Qormi • Rabat • Tas-Sliema • Valletta

GasamMamo Insurance is authorised by the MFSA